

**New York State Homes and Community Renewal  
Lake Ontario-St. Lawrence Seaway Flood Relief and Recovery Program  
Appeals Committee**

Applicants have the right to appeal the decision of a Local Program Administrator within (20) business days of receipt of notification that the application was awarded or denied. **The deadline for appeals based upon a missed deadline is Monday, July 15, 2019.**

A three-member Appeals Committee will consider appeals and all decisions shall be final. The Appeals Committee is the sole arbiter in interpreting the intent and implementation of the Program and related guidelines.

All appeals must be submitted in writing with an explanation as to the basis for reconsideration. A copy of the award or denial letter, and documentation supporting the Applicant's claim should be included. The appeal will be decided based on the submitted written record. No hearings will be held. Appeals cannot be accepted by phone.

The Appeal Form and all supporting documents may be emailed to [lakeontario@nyschr.org](mailto:lakeontario@nyschr.org), or mailed to:

NYS Homes and Community Renewal  
Office of Community Renewal  
"Appeals Committee"  
38-40 State Street  
Albany New York 12207